



# Your Guide to Choosing a Management Course

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# Support For Your Management Role

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All managers, team leaders, and supervisors require a very specific skill set to navigate daily challenges with ease, handle their varied workload, and ensure the success of their teams.

In the past, many managers were promoted based on experience and capability in a previous role, without any management training.

Happily, that has changed. Most companies recognise the value of supporting their management teams - both new and experienced - with ongoing training and development.



## Get the Most from Training



We run management courses all year round, both for public attendance, and for tailored, in-company training.

One common thread we've noticed from most of our clients, is that when they enquire with us initially, they are torn between a number of courses, unsure of what will provide the right fit for their career development, or their team's requirements.

Here's how we guide our customers to find the very best fit for their management training.

# What do You Want to Achieve?

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## Choose the Management Course that will give you the results you want

The best way to choose a management course is to think about the outcome you want.

Ask yourself the questions “What do I want to achieve through training?” and “What skills do I need to gain from training?”.

We’ve listed some answers we often hear to those questions below, and recommended courses on the following pages. Click on the page number to visit the page.



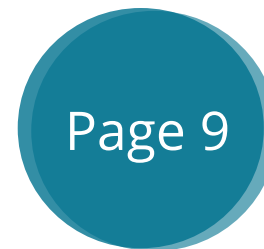
“I’M LOOKING FOR  
IN-DEPTH PEOPLE  
MANAGEMENT  
SKILLS & A  
RECOGNISED  
CERTIFICATION”.



“I NEED A PRACTICAL  
GUIDE TO  
MANAGEMENT, BUT  
DON’T NEED TO  
FOCUS ON  
CERTIFICATION.”



“I WANT TO LEARN  
HOW TO  
COMMUNICATE  
EFFECTIVELY IN MY  
ROLE AS A  
MANAGER.”



“PRACTICAL  
PROJECT  
MANAGEMENT  
SKILLS WOULD  
MAKE MY JOB  
EASIER”



“I WANT TO TRAIN  
MY TEAM IN  
SPECIFIC AREAS  
OF MANAGEMENT  
SKILLS.”

# In-Depth Management Skills & Certification

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## QQI Managing People - 3 Days

Our QQI Managing People Course is 3 days long. It provides a very strong foundation for successfully managing others. It covers the theory behind strong management skills and the practical aspects of being a motivational leader.

### Who Chooses This Course?

People who attend QQI Managing People, identify the following goals:

- Develop my people management skills
- Learn to motivate my team
- Achieve a certification in management
- Gain the ability to handle conflict
- Improve my communication skills
- Become familiar with relevant workplace legislation



### Learn More about our QQI Managing People Course

You can get full details by clicking below to visit the course webpage, or ask us a quick question.

[Visit Webpage](#)

[Ask A Question](#)



# Practical Management Workshop Without Certification

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## Management Training - 2-Day Workshop

This 2-day Management Training course is perfect for anyone seeking practical management skills fast.

### Who Chooses This Course?

The most frequent goals identified for this Management Training course include:

- I'm a new manager requiring a foundation in management skills
- I want to understand management styles, and identify my own style
- I want to learn core management organisation skills such as delegation and time management
- I'd like to learn how develop strong working relationships with my team
- I need to learn how to communicate with both my team and upper management



### Learn More about our Management Training Course

You can get full details by clicking below to visit the course webpage, or ask us a quick question.

[Visit Webpage](#)

[Ask A Question](#)

# Communicate with Confidence

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## Communication Skills - 2-days

Our 2-day Communication Skills has long been established as a popular course to enhance business excellence in any role. As communication is such an essential skill for managers, many clients combine one of the management courses above with this workshop for a more in-depth dive into effective communication.

### Who Chooses This Course?

Our Communication Skills Workshop addresses the following goals:

- I want to develop my communication skills
- I'd like to learn to understand the strengths and weaknesses of my own communication style
- I need to understand the balance between being assertive and being aggressive
- Strong listening skills are missing from my skill set
- I want to be able to handle difficult conversations and conflict within my team



### Learn More about our Communication Skills Course

You can get full details by clicking below to visit the course webpage, or ask us a quick question.

[Visit Webpage](#)

[Ask A Question](#)



# Practical Project Management Skills

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## Certified Project Management - 4-days

If you work with a project team, or projects are a part of your management role, our 4-day Certified Project Management course is a perfect, hands-on learning approach to project management skills and knowledge.

### Who Chooses This Course?

This course is hugely popular with project managers, but it's useful for managers who have these goals:

- I work with project teams, and need a working knowledge of how a project runs
- Projects are a part of my work, and learning more about how to execute them would make things run more smoothly
- I'm not confident in my understanding of project management terminology



### Learn More about our Certified Project Management Course

You can get full details by clicking below to visit the course webpage, or ask us a quick question.

[Visit Webpage](#)

[Ask A Question](#)

# Tailored Management Training for Your Team

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## Why Choose In-Company Management Training?

Opting for in-company management training means that you have a fantastic opportunity to train your management team in consistent, highly-relevant skills.

It's an excellent platform for addressing challenges your team face, and begin working on goals you would like to achieve.

In-company training is intensive and known for being 'high-impact'. The focused nature of this training ensures a high retention of skills and knowledge gained during the course.

You'll also gain flexibility when you choose in-company training. We deliver the training on dates that work best for your business schedule, and ensure minimum disruption to your team's productivity.



### Learn More about our In-Company Management Courses

You can get full details by clicking below to visit the course webpage, or ask us a quick question.

[Visit Webpage](#)

[Ask A Question](#)

## 3 Ways to Get Started

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### Talk to Us

You can reach us by phone on Freephone 1800 910 810, or 01 861 0700 (mon - fri, 9.00 - 5.30).

We will always be happy to chat with you about the right path for your Management training.

**Freephone 1800 910 810**



### Gain Access to More Resources

You can dive deeper into project management knowledge and tips by accessing our dedicated management blog.

Click below to get started...

**Management Blog**



### Ask Us A Question Online

If you'd prefer to contact us online, request a phonecall, or to get in touch outside of office hours, using the "Ask A Quick Question" button below is the best option.

We'll respond with the information you need.

**Ask A Quick Question**



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